



## Offsite Visits Update Training

Being healthy

Staying Safe

Enjoying and  
achievingMaking a positive  
contributionEconomic  
wellbeing

### All Phases

This half-day course is intended as a general refresher for those who completed their original offsite visits training more than three years ago. It will also cover an introduction to the use of the new on-line planning and notification tool, 'Evolve', and there will be opportunity for questions and discussion.

The aim of this course is:

- to remind and reassure people of the good practice they received in training three years or more ago relating to the organisation of all offsite visits, including adventurous activities and overseas trips.

**Delivered by:** Mark Falkingham, Offsite Visits Adviser

**Organised by:** Mark Falkingham

**Cost:** £65

**Venue:** Hertfordshire Development Centre, Stevenage

**Date:** Thursday 2 October 2008

**Time:** 9:15am-12:30pm or 13:15pm-16:30pm

**Suitable for:** For managers and offsite visits co-ordinators at establishments.

**How to Book:** Please download a booking form from the Offsite Visits pages on the Grid (<http://www.thegrid.org.uk/info/healthandsafety/visits/training.shtml>) and fax a completed copy to 01992 555962