

Young Carers' Referral Checklist Guidance

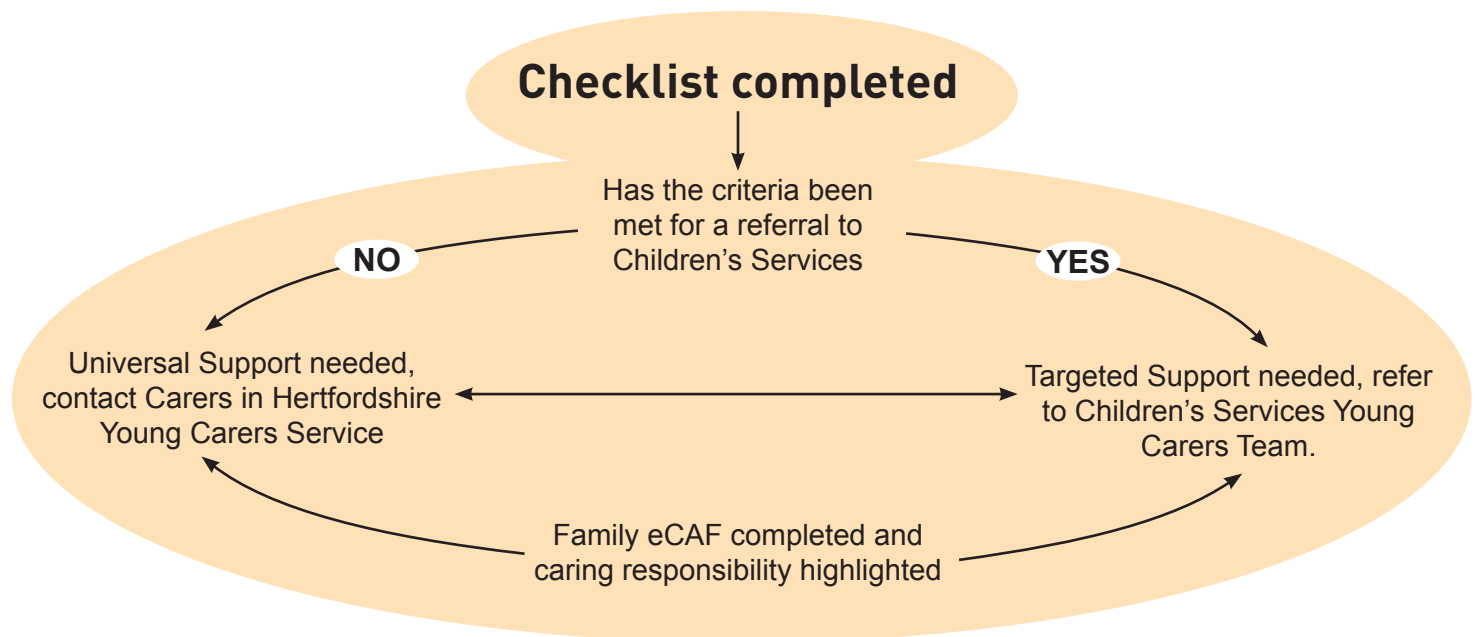
Young Carers are children/young people who have a caring responsibility for a family member who they live with, who is disabled, has mental health issues, a learning disability, drug or alcohol issues or severe ill health.

Hertfordshire has two services available to support young carers depending on their needs:

1. Hertfordshire County Council's Children's Services has three Professional Assistants (Young Carers' Professional Assistants (PAs)) who support young carers aged between 8 and 18 whose caring role is having a negative impact on their daily lives, their opportunities to thrive and their ability to achieve.
2. Carers in Hertfordshire Young Carers Service, support young carers and their families where the caring role is appropriate to the age of the young person or child, but they need additional help to access services or activities that are available to all young people or to meet other young people and their families in similar circumstances to share experiences.

To help you to refer to the appropriate agency, please use the "Young Carers Referral Checklist" for any young person you think may be impacted by their caring responsibilities.

Checklist completed



How to refer to Children's Services

Non-HCC workers wishing to refer to Children's Services need to complete a Service Request Form (SR) and the Young Carers Referral Checklist, which can be found on www.hertsdirect.org/youngcarers or on the [Grid](#).

Once both forms have been completed, either send or email to protectedreferrals.cs@hertfordshire.gov.uk

HCC workers wishing to make an internal referral need to complete a Service Request Form (SR) and the Young Carers Referral Checklist, which can be found on www.hertsdirect.org/youngcarers or on the grid.

Once both forms have been completed, email them to youngcarers@hertfordshire.gov.uk

If you wish to discuss making a referral to Carers in Hertfordshire Young Carers' Service, please phone 01992 586969 or email contact@carersinherts.org.uk alternatively visit their website

<http://www.carersinherts.org.uk/how-we-can-help/young-carers>

If after completing this checklist you are still unsure if a referral to Children's Services is necessary you can discuss the referral with the Young Carers Team on 01438 844329 and 01438 844212

Referrals received which are not accompanied with the Young Carers Referral Checklist may not be accepted.

Referrers are asked to ensure that the family has consented to the referral.



Young Carers' Referral Checklist

*It should be noted that this form is for guidance only and is not an assessment tool.
This form has been designed with the sole purpose of helping you to identify and refer children and young people to the correct service.*

Name of Young Person:

DOB:

Referrers Name:

School / Agency:

Contact Details:

Please tick accordingly.

1. Are you concerned that the caring role is preventing the young person from:

- | | | | |
|---|------------------------------|-----------------------------|------------------------------------|
| 1.1 Achieving more than 85% attendance | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Not aware <input type="checkbox"/> |
| 1.2 Being on time at school | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Not aware <input type="checkbox"/> |
| 1.3 Achieving academically | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Not aware <input type="checkbox"/> |
| 1.4 Completing homework | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Not aware <input type="checkbox"/> |
| 1.5 Concentrating during lessons | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Not aware <input type="checkbox"/> |
| 1.6 Attending activities outside school hours | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Not aware <input type="checkbox"/> |
| 1.7 Mixing socially outside of school hours | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Not aware <input type="checkbox"/> |

2. Has it come to your notice that:

- | | | | |
|--|------------------------------|-----------------------------|------------------------------------|
| 2.1 The young person is undertaking inappropriate tasks for the cared for person(s)? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Not aware <input type="checkbox"/> |
| 2.2 The young person appears worried or upset, and this is maybe caused by their caring responsibility. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Not aware <input type="checkbox"/> |
| 2.3 The young person's behaviour has deteriorated and/or is causing concern. Do you believe it to be a consequence of their caring responsibility? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Not aware <input type="checkbox"/> |

3. Additional Information. Are you aware whether:

- | | | | |
|---|------------------------------|-----------------------------|------------------------------------|
| 3.1 The young person is being supported by the family | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Not aware <input type="checkbox"/> |
| 3.2 The young person is being supported by friends? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Not aware <input type="checkbox"/> |
| 3.3 The young person is being supported by other professionals? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Not aware <input type="checkbox"/> |

A referral is appropriate to Children's Services Young Carers' PAs when after completing this checklist you have answered

1. 'Yes' to five or more questions in Section 1 or
2. Answered 'Yes' to 2.1 or
3. Answered 'Yes' to questions 2.2 and 2.3 in section 2

In other cases a referral to Carers in Hertfordshire Young Carers Service should be considered.

Submit as a **Non-HCC Worker**

Submit as a **HCC Worker**